



# UNIVERSITY OF NAIROBI

## ORIENTATION PROGRAMME OF FIRST YEAR STUDENTS, 2020/2021 ACADEMIC YEAR- CAE, CAVS, CBPS, CEES, CHS, CHSS & ODeL

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### 1. PREAMBLE

The University of Nairobi wishes to take this early opportunity to congratulate and welcome all the students who have been selected for the various degree programmes at the premier university, the University of Nairobi.

In order to give each one of you time to settle down and adjust to the (new) life with ease, the University of Nairobi has dedicated one week of orientation into the various aspects that would form part of your lifestyle for the period of stay at the university.

The orientation of new students joining the University is done in order to, *inter alia*:-

- i) Acquaint the students with the University policies and procedures.
- ii) Help the students adjust to the new life at the University
- iii) Introduce the students to Senior Officials of the University
- iv) Familiarize the students with the facilities and amenities available in the University, which include but not limited to:-
  - a) Academic facilities such as; Libraries, Lecture Theatres, Laboratories, Bookstore etc.
  - b) Welfare facilities such as medical, counseling, accommodation, catering and games
  - c) Social activities, clubs and societies

The orientation will be to a large extent college-based. Thus, students will be exposed in detail to the facilities in their respective colleges and campuses, and in general to those of the entire University.

## 2. HELP DESK & HELPLINES

There will be a help desk set up at every registration point for assistance. The Admissions Office (Undergraduate students) and Graduate School (Postgraduate students) will however serve as the central help desk.

*Tel. contacts: Academic Registrar 0204913199/3027/3196/3067/3065  
Graduate School 0204913128/3129/8030/8032  
Customer Experience Centre contacts: 0204910000, 0204914112*

### HELPLINES

Students who may face difficulties in locating the registration links should get in touch with the office of the Academic Registrar, Director Graduate School, the respective College Registrars or Dean of Students/Assistant Deans of Students on the contacts shown below:

OFFICE	CONTACT	TEL:	EMAIL
<b>Academic Registrar</b>	Deputy Registrar (Admissions)	020 491 3065/ 3066/3199/3027/3067/3196	reg-academic@uonbi.ac.ke; admissions@uonbi.ac.ke
<b>Director Graduate School</b>	Deputy Director Admissions	0204913128/3129/8030/8032	<a href="mailto:gs-admissions@uonbi.ac.ke">gs-admissions@uonbi.ac.ke</a> registrar-gs@uonbi.ac.ke
<b>CAVS</b>	College Registrar	0731603475; 0717542186	registrar-cavs@uonbi.ac.ke
<b>CAE</b>	College Registrar	0721257746	registrarcae@uonbi.ac.ke
<b>CBPS</b>	College Registrar	0202139244; 0775239244	registrar-cbps@uonbi.ac.ke
<b>CEES</b>	College Registrar: Kikuyu Campus Kenya Science Campus	0703634415; 0202527161  0727211426	registrar-cees@uonbi.ac.ke
<b>CHS</b>	College Registrar	2726300 ext 43003	registrar-chs@uonbi.ac.ke
<b>CHSS</b>	College Registrar	0204913227/3235	registrar-chss@uonbi.ac.ke
<b>ODEL</b>	College Registrar	0204918039	registrar-odel@uonbi.ac.ke
<b>Dean of Students</b>	Dean of Students	0202318954	<a href="mailto:dean-students@uonbi.ac.ke">dean-students@uonbi.ac.ke</a> counselor@uonbi.ac.ke
<b>Student Counsellor, CAE</b>	Dr. Geoffrey Ngigi	0727 805 888	ngigi@uonbi.ac.ke

<b>Assistant Dean of Students CHS</b>	Cleophas Waema	Tel:2726300 Ext. 44001	m.waema@uonbi.ac.ke
<b>Student Counsellor CAVS</b>	Mrs. Hellen Omwenga	0721 850 452	homwenga@uonbi.ac.ke
<b>CBPS Assistant Dean of Students Student Counsellor</b>	Lucy Gikundi Ms. Lucy Kamau	0722 657 139 0725 683 419	ljiomba@uonbi.ac.ke lucygitangu@uonbi.ac.ke
<b>CEES Kenya Science Campus</b> Assistant Dean of Students	Mr. Samson Muinde	0725725 263	samuinde@uonbi.ac.ke
<b>Kikuyu Campus</b> Assistant Dean of Students	Dr. Pamela Lunjalu	0722387064	pamlunjalu@uonbi.ac.ke
<b>CHSS</b> Assistant Dean of Students	Mr. Paul Muia	0721605807 VOIP:3032	<a href="mailto:assistant-dean-chss@uonbi.ac.ke">assistant-dean-chss@uonbi.ac.ke</a>

### 3. **PHOTOGRAPHY**

Please ensure you scan your passport photograph and upload in the system. Thereafter, log on to the student portal to place your request for student ID as detailed in the Joining Instructions document JI/17. The IDs will be availed to the respective Deans'/Directors' offices once printed for your collection.

### 4. **OFFICE OF THE DEAN OF STUDENTS**

The Office of the Dean of Students is located on the ground floor of **Gandhi Wing (Main Campus)**. Officers in the Dean of students Office, among them Counselors and the Placement Officer will be available during the orientation week and throughout the Academic Year for consultation and/or assistance that any student may require. Please refer to the Joining Instructions document JI/10 (Undergraduates) for more information.

Within Colleges, the officers of the Dean of Students' office may be consulted at the offices as shown below. The contact details of the officers are provided in 2 above

- College of Agriculture & Veterinary Sciences** - Games Office
- College of Architecture & Engineering** - ADD
- College of Biological & Physical Sciences** - Principal's office, Old Mansion building
- College of Education & External Studies:**
- Kikuyu Campus - Administration Block
  - Kenya Science Campus - Administration block
- College of Health Sciences** - Principal's annex office No.5
- College of Humanities and Social Sciences:**
- Main Campus - Education Building
  - Lower Kabete Campus - Administration Block, 1<sup>st</sup> Flr
  - Parklands Campus - Administration Block A

## 5. **CHAPLAINCY**

The University recognizes the need for services of a spiritual nature, over and above the other services offered. Our Chaplaincy is staffed by religious leaders (Protestant, Catholic and Muslim) and offers general support and guidance while also drawing attention to the spiritual value within the various faiths.

The services of the Chaplaincy are open to the entire University Community. Some of these services and activities include guidance, conducting religious ceremonies, for instance, weddings, baptisms, burials, conducting regular worship services, hosting seminars and workshops, and coordinating religious activities at the University.

*The University Chaplaincy is located in Gandhi Wing Main Campus, adjacent to Extra Mural Office of the College of Education and External Studies*

**The contacts are: 0204918117/8116/8118**

## 6. **PROGRAMME FOR THE ORIENTATION WEEK**

**DAY ONE: MONDAY AUGUST 31, 2020**

**REPORTING AND REGISTRATION**

9.00 – 11.00 Welcome by:

Deputy Vice-Chancellor (Academic Affairs)  
 Academic Registrar  
 Director ICTC

**TABLE 1: REGISTRATION SCHEDULE**

**UNDERGRADUATE PROGRAMMES**

<b>FACULTY/ SCHOOL/ INSTITUTE</b>	<b>DEGREE PROGRAMME</b>
Faculty of Agriculture	B. Sc. (Agriculture) B. Sc. (Food Science and Technology) B. Sc. (Food Nutrition and Dietetics) B. Sc. (Agribusiness Management) B. Sc. (Agricultural Education and Extension) B. Sc. (Horticulture) B. Sc. (Range Management) B. Sc. (Management of Agro-Ecosystems & Env.)
Faculty of Veterinary Medicine	Bachelor of Veterinary Medicine B.Sc. (Fisheries & Aquaculture Management) Bachelor of Science (Wildlife Management) B.Sc. (Leather Technology)
School of The Arts and Design	Bachelor of Arts (Design) Bachelor of Arts in Interior Design
School of The Built Environment	Bachelor of Architectural Studies/Bachelor of Architecture Bachelor of Real Estate Bachelor of Arts (Planning) Bachelor of Construction Management Bachelor of Quantity Surveying
School of Engineering	B. Sc. Civil (Engineering) B.Sc.(Electrical & Electronic Engineering) B.Sc.(Mech. Engineering) B.Sc.(Geospatial Engineering) B.Sc (Env. & Biosystems)
School of Medicine	Bachelor of Medicine and Bachelor of Surgery B.Sc. (Biochemistry) B.Sc. (Medical Lab. Science & Technology)
School of Pharmacy	Bachelor of Pharmacy
School of Dental Sciences	Bachelor of Dental Surgery
School of Nursing Sciences	B. Sc. (Nursing)
School of Physical Sciences	Bachelor of Science (B. Sc.) B. Sc. (Geology) B. Sc. (Meteorology) B. Sc. (Industrial Chemistry) B.Sc.(MicroprocessorTech.& Instrumentation)

	B.Sc.(Astronomy and Astrophysics) B. Sc. (Chemistry) B.Sc. Petroleum Geoscience
School of Mathematics	B. Sc. (Actuarial Science) B. Sc. (Mathematics) B. Sc. (Statistics)
School of Biological Sciences	B. Sc. (Biology) B.sc. (Microbiology & Biotechnology) B. Sc. (Env. Conservation & Natural Resources)
School of Computing & Informatics.	B. Sc. (Computer Science)
School of Education	B. Ed. (Arts) B.Ed. (Early Childhood Ed.) B.Ed. (Phy. Ed.& Sports) B. Ed. (Science) B. Ed. (ICT)
Faculty of Arts	Bachelor of Arts Bachelor of Information Science
IAGAS	B. A. Anthropology
School of Economics	Bachelor of Economics Bachelor of Economics & Statistics
School of Journalism & Mass Communication	B.A. Journalism & Media Studies B.A Broadcast Production
School of Business	Bachelor of Commerce(B.Com)
School of Law	Bachelor of Laws(LLB)
School of Open & Distance Learning	Bachelor of Project Planning & Management

## **POSTGRADUATE PROGRAMMES**

**For details/listing of Postgraduate programmes, please visit <https://graduateschool.uonbi.ac.ke>**

**DAY TWO: TUESDAY SEPTEMBER 01, 2020**

9.00 a.m - 5.00 p.m.

Course registration in the Faculty/School/Institute/Centers and Departments.

2.00 p m - 3.30 p m

Address by Director Graduate School.

*For Postgraduate Students only*

**DAY THREE: WEDNESDAY SEPTEMBER 02, 2020**

9.00 a.m. - 1.00 p.m. - Address by Principals,  
Deans/Directors of Faculties/Institutes/Schools, Chairmen of Departments,  
(*College Registrars to Coordinate*)

2. 00 p.m. - 5.00 p.m. - Course Registration to continue  
at respective Faculties/Institutes/Schools and Departments.

**DAY FOUR: THURSDAY SEPTEMBER 03, 2020**

9.00 a.m. - 10.00 a.m. - Vice Chancellor's Address

Thereafter students to continue with Course Registration at their respective  
Faculties/Institutes/Schools

**DAY FIVE: FRIDAY SEPTEMBER 04, 2020**

9.00 a.m. - 1.00 p.m. - Library Orientation

2.00 p.m. - 5.00 p.m. - Students to continue with Course  
Registration at their respective  
Faculties/Institutes/Schools

**END OF ORIENTATION**

**PREPARATIONS AND COMMENCEMENT OF ONLINE LEARNING**

**MONDAY 7<sup>th</sup> - FRIDAY 18<sup>th</sup> SEPTEMBER, 2020**

**SENSITIZATION/TRAINING ON ONLINE LEARNING**

All students are required to attend the sensitization/training sessions.  
A schedule for the week will be provided in due course.

**MONDAY 21<sup>st</sup> SEPTEMBER 2020**

**COMMENCEMENT OF TEACHING AND LEARNING**

**8.00 A.M.** Lectures begin. All students to start attending lectures as  
per the Teaching Timetables.